

**Kamala Education Society's
Pratibha Institute of Business Management
Chinchwad, Pune-411019**

**Departmental Activity Calendar / Plan
(AY 2022-23 – Part I)**

Sr.No	Activities / Events	Date
0	MCA – II [Semester III] – Start of academics	11 th October 2022
1	Counselling for new students, Facilitation Centre and CAP related activities	Entire October-22 And November-22
2	Identification of relevant NPTEL courses for MCA [Semester-III]	Based on NPTEL schedule, Courses likely to be offered by 25 th November-22
3	Identification of guides and Mini Project briefing to MCA [Semester-III]	By end-October-22
4	Identification of Alumni [Students] as Project guides [apprx. 10 Alumni, based on their work experience and performance in Major project]	By end-October-22
5	Briefing to Project guides on expectations and kick-off of session [Project Guide] every Saturday. Alumni Project Guides to conduct offline session preferably every Saturday and maintain attendance;	Entire November-22 and December-22
6	Diwali Vacation	24 th October to 30 th October 2022
7	First Unit test of MCA [Semester-III]	12 th and 13 th of November 2022
8	Departmental Induction of MCA [Semester-I]	18 th November 2022
9	Bridge Course for MCA [Semester-I]	18 th November 2022[second half] to 24 th November 2022
10	Saturday working [Rota] for faculties to be published	November-2022
11	MCA [Sem-I] – Saturday Revision lectures	Starting 20 th November 2022
12	Induction programme – Institute level	26 th November 2022
13	Motivational Guest Speakers	28 th and 29 th November 2022
14	Test Automation – Guest Lectures [On Saturdays]	December 2022
15	Technical Guest Speaker – BigData	18 th December 2022
16	Identification of NPTEL course for MCA-Semester-I	November-2022
17	First Unit test for MCA – Semester-I	23 rd and 24 th December 2022 [Tentative]
18	End Term Exam for Semester-III	Mid January 2023
19	Mini project Presentation for Semester-III	Starting Mid Dec-2022
20	End Term Exam for Semester-I	End January-2023 / mid Feb-2023 [tentative]
21	External VIVA and External Theory – Tentative for Semester-III	3 rd week of Jan-2023

MCA HoD

Director (PIBM)

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**Departmental Activity Calendar / Plan
(AY 2022-23 - Part 2)**

Sr.No	Activities / Events	Date	Ownership
0	Finalization of Academic Calendar, Time-Table (Sem-II, Sem-IV), Workload and Annual leave plans for faculty members	3 rd April 2023	HoD, Examination head and faculty members
1	Academic session starts for Semester-II Orientation and Briefing on Syllabus	10 th April 2023	Manish Patankar [HoD]
2	Finalization of project guides – Semester-II, Semester-IV; Communication of same to students; Printing of Project Diaries and circulation of same to Project guides	15 th April 2023	Manish Patankar [HoD]
3	Project Guides to start sessions with Students – Minutes of discussion to be captured in diaries by students and reviewed by project guide	15 th April 2023	All faculties [Project guides]
4	Briefing of major project – Semester-VI	In the week of 18 th April 2023 [To be conducted Online]	Manish Patankar [HoD]
5	Unit Test-I [for Semester-II]	8 th May to 10 th May	Kavita Divekar [Examination Head], Priya Mathurkar
6	Identification and finalization of list of NPTEL courses to be selected by students	April-2023	Rajnish Mishra
7	Sessions on Agile Project Management / Agile Software Development life cycle – Industry speaker	20 th May 2023 27 th May 2023	Manish Patankar [HoD], Surabhi Rodi
8	Sessions on Project Management tools - GitHub	18 th June 2023	Manish Patankar [HoD], Surabhi Rodi
9	Industry tour	3 rd to 10 th June 2023	Kavita Divekar, Surabhi Rodi, KalyanSingh Patil, Rajnish Mishra
10	Sessions on tools used in DevOps -	18 th June 2023 25 th June 2023	Rajnish Mishra
11	End Term Examination – Semester-II [3 credit courses] Semester-IV [DevOps and PPMOB]	27 th June 2023 to 29 th June 2023	Kavita Divekar [Examination Head], Priya Mathurkar
12	Internal Practical Exams – Semester - II	1 st week of July-2023	Kavita Divekar [Examination Head], Priya Mathurkar

13	Major Project milestones for Semester-IV Internal First presentation	25 th to 30 th May 2023	All Project Guides
	Internal Second presentation	20 th June to 24 th June 2023	
	Final Internal presentation	5 th July to 10 th July 2023	
14	University Exams [Theory]	Expected in mid-July 2023	MCA Department
15	University Exams [External Practical and Project VIVA]	Expected after Theory exams	MCA Department

MCA HoD

Director (PIBM)