

# Research Centre Policy

Pratibha Institute of Business Management focuses on cultivating a research environment and promoting research activities among students and faculty. The research centre of the institute facilitates conducive culture to innovate solutions and resolve challenges in society and industry. Research centre is there to develop, implement and monitor the Research, Extension projects and Consultancy Program of the institute.

Research Advisory committee	
<b>Aim</b>	<ul style="list-style-type: none"> <li>To provide advice and guidance for future growth on research related issues to the research center a “Research Advisory Committee” is constituted with experts from various research Institutes.</li> </ul>
<b>Composition</b>	<ul style="list-style-type: none"> <li>Director</li> <li>Research Head</li> <li>4 other Institutes’ Heads Or Research Centres’ Heads</li> <li>librarian</li> </ul>
<b>Functions</b>	<ul style="list-style-type: none"> <li>To review the research proposal and finalize the topic of research</li> <li>To guide the research scholar to develop the study design and methodology of research and identify the course(s) of interest.</li> <li>To periodically review and assist in the progress of the research work of the research scholar.</li> <li>A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance.</li> <li>The six monthly progress reports shall be submitted by the Research Advisory Committee to the Research Centre.</li> <li>In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures.</li> <li>A plagiarism report of the thesis shall be monitored by the Research Advisory committee</li> </ul>
Research Centre	
<b>Composition</b>	<ul style="list-style-type: none"> <li>Chairman-1</li> <li>Secretary-Research Head</li> <li>3 Other Faculty Representatives</li> </ul>

	<p><b>Research Centre</b></p> <ul style="list-style-type: none"> <li>• To enroll research scholars for doctoral programme</li> <li>• To Follow SPPU guidelines for Doctoral Program</li> <li>• To Maintain the Documents and records accordingly.</li> <li>• To motivate faculty members to establish expertise and credibility in</li> </ul>
<p><b>Objective</b></p>	<p>select areas of research in management.</p> <ul style="list-style-type: none"> <li>• To encourage faculty and students toward research activities</li> <li>• To provide an eco-system for innovation and entrepreneurship</li> <li>• To provide support for collaboration and extension outreach activities to enrich the research culture.</li> <li>• To stay informed about new research techniques, the state of research results and research topics of relevance to their various specialities or fields of study.</li> </ul> <p><b>Projects and Consultancy</b></p> <ul style="list-style-type: none"> <li>• To Undertake the projects and consultancy assignments departmentwise</li> <li>• To depute faculty members and students teams</li> <li>• To discuss the methodologies and content and list phase wise activity</li> <li>• To prepare and action plan and implement .</li> <li>• To maintain appropriate documentation and reports for the same</li> <li>• Departments to individually maintain the documentary record and</li> <li>• submit the semester end report to the Research Committee Chairman for information</li> </ul>

<p style="text-align: center;"><b>Functions</b></p>	<ul style="list-style-type: none"> <li>• Facilitate the Ph.D. course framework as per the guidelines of Savitribai Phule Pune University.</li> <li>• Motivate and mentor students to participate in various research-related activities like Hackathons, business plan contests, and other significant challenges</li> <li>• Plan and carry out research related seminars, panel discussions and lecture series for the benefit of the Research scholars and faculty members of the Institutes in particular and for the benefit of the academic community in general.</li> <li>• Collaborate with leading Universities, B Schools, research institutions, industry and professional societies for organizing conferences and conducting research leading to high quality publications such as cases, books, conceptual &amp; empirical research papers and research reports</li> <li>• Encourage the faculty members &amp; students for research initiatives in form of paper presentation in conferences at national &amp; international level.</li> </ul>
	<ul style="list-style-type: none"> <li>• Prepare faculty members &amp; students for writing and publishing research paper.</li> <li>• Develop the aptitude for entrepreneurship in students by arranging the lectures or by involving them in various such activities in the Institute.</li> <li>• Engage ,Co-ordinate and monitor all activities related to Research, Extension Projects and consultanc</li> </ul>
<p style="text-align: center;"><b>Frequency of the Meetings</b></p>	<ul style="list-style-type: none"> <li>• Thrice a year or as per the requirement</li> </ul>

**Research and Extension Documents and Records**

**Research Centre**

- Research Centre Proposal and Approval
- Research Centre Correspondence files
- Circulars, Activity Reports
- All documents pertaining to Research Centre functionalities
- Published papers of staff & students

**Projects and Consultancy**

- Certificate of appreciation
- Project Details, Sanctioning Authority, Project Report, Financial Audit Report, Submission , correspondence
- Consultancy – MOU, Correspondence File, Task undertaken, Resource Allocation,

Activity Plan, complete Report.

### **Project and Consultancy (Departmental)**

The Project consultancy committee is to promote research projects, deliver quality research outputs , develop the aptitude for entrepreneurship in students by facilitating the dissemination of knowledge through expertise of experienced and knowledgeable person from industry

/Academics through consultancy and research projects